



TRANSPORTATION and INFRASTRUCTURE COMMISSION
REGULAR MEETING
MINUTES

Thursday, November 16th, 2023, 7:00 pm

North Berkeley Senior Center
1901 Hearst Avenue
Berkeley, CA, 94709

A. PRELIMINARY BUSINESS

1. Call to order

7:03 pm: Chair Parolek called the meeting to order.

2. Roll call

7:03 pm:

Commissioners Present: Noelani Fixler, Barnali Ghosh, Adrian Leung, Bryce Nesbitt, Karen Parolek, Rick Raffanti, Ray Yep

Commissioners Excused: Liza Lutzker, Kim Walton

Commissioners Absent: None

Staff Present: Hamid Mostowfi, Ron Nevels, Noah Budnick

3. Public comment on items not on the agenda

7:04 pm: Two public comments.

4. Approval of minutes from October 19th, 2023

7:07 pm Action: It was Moved / Seconded (Yep / Raffanti) to approve the minutes.

7:07 pm: Vote:

Ayes: Fixler, Ghosh, Leung, Nesbitt, Parolek, Raffanti, Yep

Noes: None

Abstain: None

Absent: Lutzker, Walton

Recused: None

7:07 pm Motion passed 7-0-0-2-0

5. Approval and Order of Agenda

7:07 pm: No changes suggested.

6. Update on administration and staff

7:08 pm: Co-Secretaries Mostowfi and Nevels provided updates and answered Commissioners' questions on the following topics: staffing updates, paving, Stormwater Master Plan and green infrastructure.

7. Announcements

7:36 pm: Commissioner Nesbitt announced that California is working through a statewide process to amend building codes. A proposal to specifically require bike storage rooms is being reviewed, but it does not include any details about electric bikes or large bikes (e.g. cargo bikes).

B. DISCUSSION / ACTION ITEMS

1. Informational Briefing on AC Transit Realign project *

7:38 pm: AC Transit staff provided a briefing on the agency's "Realign" project. In the first half of 2023, AC Transit worked on a market analysis, a service assessment and talked to many people throughout the East Bay to help understand peoples' transit needs. They used this information to redesign their service network to better serve people's needs. For more information on the project, please visit: actransit.org/realign

8:00 pm: Commissioners asked clarifying questions on the following topics: buses on Cedar Street in Berkeley, the G bus route, bus benching and bus operator retention.

8:13 pm: Two public comments.

8:15 pm: AC Transit staff addressed Commissioner questions and comments about the following topics: connections and transfers to other transit systems, service on the G bus route, buses on Cedar Street, weekend service, farebox recovery, no fares, two door and all door bus boarding, bus shelter improvements, route-specific comments, transit access for unhoused people, service for middle school and high school students and service for college students.

2. Informational Briefing on City of Berkeley Draft Daylighting Policy

8:57 pm: Public Works staff presented an update on the City's work to draft and implement a daylighting policy. Under state law, all intersections in California with marked or unmarked crosswalks must be daylighted. AB 413, signed into law on October 10, 2023, prohibits stopping, standing, or parking a vehicle within 20-feet

of any unmarked or marked crosswalk to increase visibility and reduce potentially lethal collisions.

9:00 pm: Commissioner asked clarifying questions on the following topics: the daylighting policy's impact on blue zones, physical improvements to prevent drivers from parking in daylight areas, potential use of daylight street space for bike parking, bike share stations, dockless bike share and scooter parking, green infrastructure and stormwater management, public engagement, community members painting the curbs and community partnerships in Oakland.

9:17 pm: One public comment.

3. Informational Briefing on Community-led Traffic Counts

9:19 pm: It was Moved / Seconded (Raffanti / Yep) to extend the meeting to 9:45 pm.

9:19 pm: Vote:

Ayes: Fixler, Ghosh, Nesbitt, Parolek, Raffanti, Yep

Noes: Leung

Abstain: None

Absent: Lutzker, Walton

Recused: None

9:20 pm Motion passed 6-1-0-2-0

9:20 pm: Commissioner Nesbitt gave a presentation on equipment and techniques used for community-led traffic counts.

9:30 pm: One public comment.

9:32 pm: Commissioner discussion.

C. INFORMATION ITEMS AND SUBCOMMITTEE REPORTS

9:41 pm: No reports.

D. COMMUNICATIONS

E. FUTURE AGENDA ITEMS

9:42 pm: Commissioners discussed agenda items for future meetings.

Transportation and Infrastructure Commission
Thursday, November 16st, 2023

F. ADJOURNMENT

9:43 pm: It was Moved / Seconded (Ghosh / Fixler) to close the meeting

9:43 pm: Vote:

Ayes: Fixler, Ghosh, Leung, Nesbitt, Parolek, Raffanti, Yep

Noes: None

Abstain: None

Absent: Lutzker, Walton

Recused: None

9:43 pm Motion passed 7-0-0-2-0

The next meeting of the Transportation and Infrastructure Commission is scheduled for Thursday, January 18th, 2024 at 7:00 pm, TBC, at the North Berkeley Senior Center, 1901 Hearst Ave, Berkeley, CA 94709.

Administrative Procedures

From the City of Berkeley Commissioners' Manual, 2019 Edition, page 70 regarding minutes:

Although the Brown Act does not require minutes, except for closed sessions, the Commissioners' Manual does require minutes of commission meetings but not for subcommittee meetings. When required, minutes are limited to action minutes only. Minutes are unofficial until approved by the commission. The minutes are converted to PDF and posted on the City's website.

The secretary shall keep an accurate record of the commission's proceedings and transactions. The secretary shall provide action minutes similar to those provided to the Council by the City Clerk. Action minutes list the date, time, and place of the meetings; the staff in attendance; the commissioners present and absent; and a clear and concise description of final actions taken. Approved motions are indicated by "moved, seconded, and carried" and include a breakdown of the vote. The vote breakdown includes the commissioners voting yes, no, abstain, absent, recused, and reason for recusal. Reasons for making a motion, debate, content of public comments, and audience reaction are not to be included.

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